

**City of Stayton  
Budget Committee Minutes  
May 24, 2023**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 6:00 P.M.

**Time End:** 9:53 P.M.

**MEETING ATTENDANCE LOG**

BUDGET COMMITTEE		STAYTON STAFF
Brian Quigley	Damian Centanni	Julia Hajduk, City Manager
David Giglio	Luke Cranston	Alissa Angelo, Assistant City Manager (via Zoom)
Ben McDonald	Ralph Lewis	Gwen Johns, Police Chief
Jordan Ohrt	Tim Sing	Lance Ludwick, Public Works Director
David Patty	Brent Walker	Janna Moser, Library Director
Steve Sims		James Brand, Finance Director (excused)
		Dan Fleishman, Director of Planning & Development
		Summer Sears, Finance Consultant
		Randi Heuberger, Assistant Finance Director (via Zoom)
		Tammy Bennett, Office Specialist

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>APPROVAL OF MINUTES</b> <b>May 22, 2023 Budget Committee Meeting</b>	Motion from Brent Walker, seconded by Ralph Lewis, to approve the minutes from the May 22, 2023 Budget Committee meeting, as presented. <b>Motion passed 11:0.</b>
<b>BUDGET REVIEW CONTINUED</b> a. Management Team	<p>Management team members reviewed the budget presentation including Parks, Street Fund, Water Fund, Sewer Fund, Public Works Administration, System Development Charges and Facilities Fund. Questions and discussion from the Committee regarding Parks, Shaff &amp; Golf Club Road roundabout design, street maintenance, street capital outlay and transferring money between funds. Staff responded.</p> <p>Motion from David Giglio, seconded by Brent Walker, to remove the Community Engagement Coordinator position and to divert investment to the street fund.</p> <p><i>Discussion:</i> Questions and discussion from the Committee regarding the Community Engagement Coordinator position. Staff responded. <b>Motion rescinded.</b></p> <p>Motion from David Patty, seconded by Luke Cranston, to increase the Neighborhood Improvement Grant Program from \$25,000 to \$40,000.</p> <p><i>Discussion:</i> Questions and discussion from the Committee regarding the Neighborhood Improvement Program. Staff</p>

	<p>responded.</p> <p><b>Motion passed 6:5 (Lewis, Ohrt, Quigley, Sims, Walker).</b></p> <p>Motion from David Giglio, seconded by Steve Sims, to move \$330,000 from the unappropriated general fund to the street fund for a total of \$630,000.</p> <p><i>Discussion:</i> Questions and discussion from the Committee. Staff responded.</p> <p>Motion was amended to move \$200,000 from the unappropriated general fund to the street fund for a total of \$500,000.</p> <p><b>Motion passed 11:0.</b></p> <p>Mr. Sims spoke about allocating SDC money to Mill Creek Parks Phase #1. Project discussion was tabled.</p> <p>Motion from Brian Quigley, seconded by Tim Sing, to direct staff to complete the requested adjustment to the pool fund which would increase the property tax gap reserve by \$10,000 and in order to make that adjustment move \$2,400 from the unappropriated ending fund balance and add \$7,600 to the beginning fund balance. <b>Motion passed 11:0.</b></p> <p>Motion from Ben McDonald, seconded by Tim Sing, to increase the revenue in the pool fund by \$8,100 and to increase salaries by \$5,400 and the remainder go into unappropriated with the intent to increase 0.17 FTE to provide swim lessons. <b>Motion passed 11:0.</b></p> <p>Questions and discussion from the Committee regarding staffing at the Stayton Library. Staff responded.</p> <p>Motion from Brent Walker, seconded by David Giglio, to take the Shaff Road and Golf Club Road roundabout design money and transfer it to the street fund. <b>Motion failed 3:7 (Cranston abstained; Centanni, Lewis, McDonald, Ohrt, Patty, Quigley, Sims voted in opposition).</b></p>
<p><b>CONCLUDE AND VOTE</b></p>	<p>Motion from David Patty, seconded by Brent Walker, to approve the 2023-24 Fiscal Year Budget in the amount of \$35,915,198, as amended. <b>Motion passed: 7:4 (Giglio, Ohrt, Sing, Walker).</b></p> <p>Motion from David Patty, seconded by Ben McDonald, to approve levying the City’s statutory permanent tax rate of \$3.3280 of Taxable Assessed Value. These taxes are hereby categorized for the purposes of Article XI section 11b as subject to and within the General Government limitation. <b>Motion passed 11:0.</b></p>

Motion from David Patty, seconded by Tim Sing, to approve levying the City's local option tax rate of \$0.50 per \$1,000 of taxable assessed value for Recreation (Parks and Pool). These taxes are hereby categorized for purposes of Article XI section 11b as subject to and within the General Government limitation. **Motion passed 11:0.**

Motion from Jordan Ohrt, seconded by Tim Sing, to approve levying the City's local option tax of \$0.40 per \$1,000 of taxable assessed value for the Stayton Public Library. These taxes are hereby categorized for purposes of Article XI section 11b as subject to and within the General Government limitation. **Motion passed 11:0.**

Motion from Jordan Ohrt, seconded by David Giglio, to approve receipt of and uses of State Shared revenues. **Motion passed 11:0.**